

Town of Reading Meeting Posting with Agenda

Board - Committee - Commission - Council:

RECEIVED TOWN CLERK READING, MASS.

Council on Aging

Date: 2013-10-21

Time: 6:30 PM

2013 OCT 16 A 4 32

Building: Pleasant Street Senior Center

Location: Arts and Crafts Room

Address: 49 Pleasant Street

Purpose:

Monthly meeting

Meeting Called By:

Steve Oston, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

Call to order

Acceptance of minutes from September 9, 2013

Elder Services report (Admin)

Financial report (Admin)

Old business

100+ birthday program (Admin)
Staffing updates (Admin)
MVES update (Admin)
Secretarial schedule (Chair)

New business

Holiday meals (Admin) RCTV (Kevin) Group photo (Admin) November meeting (Chair) Role of COA (Chair)

Adjournment .

Next COA Meeting: November 13

Please contact Steve Oston (sgoston@alum.mit.edu) or 781-944-8152) if you are unable to attend this meeting. Thanks!